

Overview

NATIONAL PRIMARY HEALTH CARE DEVELOPMENT AGENCY

Plot 681/682 Port-Harcourt Crescent, Off Gimbiya Street, Area II Garki, Abuja.

INVITATION TO TENDER/EXPRESSION OF INTEREST NATIONAL PRIMARY HEALTH CARE DEVELOPMENT AGENCY

(1.0) INTRODUCTION

The National Primary Health Care Development Agency (NPHCDA) is a Federal Government Agency under the Federal Ministry of Health responsible for development and strengthening of primary health care services nationwide.

The Agency in keeping with the Health Agenda for Change of the present administration is accelerating the implementation of Universal Health Coverage (UHC) through Primary Health Care (PHC) Programme. In compliance with the Public Procurement Act 2007 as regards procurement of goods, works and services, NPHCDA invites interested and qualified bidders for the procurement of the following under listed Projects in 2020 Appropriation.

S/N	PROJECTS /ITEM DESCRIPTION	LOT NO.
1	Construction or Primary Health Care Centres (Level 2).	NPHCDA/2020/1/1-
2	Construction of Primary Health Care Centres (Level 3).	NPHCDA/2020/2/1-

3	Rehabilitation/Renovation/Completion of some Primary Health Care Centres.	NPHCDA/2020/3/1-
4	Construction/Renovation of Headquarter Office	NPHCDA/2020/4
5	Renovation/Rehabilitation of Offices/Cold Stores	NPHCDA/2020/5/1-
6	Drilling of Motorized Boreholes.	NPHCDA/2020/6/1-
7	Supply of Medical Equipment	NPHCDA/2020/7/1-
8	Supply of Basic Drugs	NPHCDA/2020/8/1-
9	Purchase of Hospital Ambulances.	NPHCDA/2020/9/1-
10	Purchase of Mobile Clinic	NPHCDA/2020/10/1-10
11	Purchase of Tricycle Ambulance	NPHCDA/2020/11/1-10

12	Supply of Project/Operational Vehicles.	NPHCDA/2020/12/1-
13	Supply of Vaccines	NPHCDA/2020/13/1-37
14	Supply of Syringes.	NPHCDA/2020/14/1-70
15	Supply of Safety Boxes.	NPHCDA/2020/15/1-13
16	Supply of Mama Kits.	NPHCDA/2020/16/1-10
17	Supply of Midwifery Kits.	NPHCDA/2020/17/1-10
18	Supply of Disposable Vaginal Speculums	NPHCDA/2020/18/1-10
19	Supply of Freeze Tag	NPHCDA/2020/19
20	Supply of Office Equipment & Consumable s	NPHCDA/2020/20/1-20

21	Procurement and distribution of CHIPS Kits to CHIPS agents Nationwide.	NPHCDA/2020/21/1-
22	Consultancy Services for Medical Mission to Communities.	NPHCDA/2020/22/1-
23	Consultancy Services for Knowledge, Attitude and Practice (KAP).	NPHCDA/2020/23/1-2

(3) ELIGIBILITY REQUIREMENTS:

Interested and competent Contractors. Suppliers and Service Providers/Consultants wishing to carry out any of the Projects listed above are required to submit the following documents which will be subjected to verification and due diligence by the Agency:

(A) Mandatory/Responsive Requirements: Failure to fulfil any of the under-listed requirements will render a bid, disqualified:

- (i) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including forms C02 and C07 (Form 1.1);
- (ii) Evidence of current Tax Clearance Certificate for the last Three (3) years expiring 31st December 2020; with minimum average turnover of 15 million for Works/2 million for Goods over last 3 years;
- (iii) Unabridged Company's Audited Accounts for the immediate past Three (3) years, 2017, 2018, 2019 duly signed and stamped by a professional Audit Firm;
- (iv) Evidence of current Pension Compliance Certificate valid till 31st December 2020;
- (v) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2020;

- (vi) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December 2020;
- (vii) Evidence of valid registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30th June, 2020 or valid Certificate issued by Bureau of Public Procurement (BPP);
- (viii) Evidence of financial capability to execute the project by submission of Reference Letter from reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed.
- (ix) List of Plants/Equipment with Proof (Receipt) of Ownership/Lease for Construction, Borehole & Renovation Works;
- (x) Evidence of current premise's Registration with Pharmacists Council of Nigeria for Supply of Vaccines, Drugs and Syringes
- (xi) Evidence of product Registration with NAFDAC for Supply of Syringes and Vaccines;
- (xii) Evidence of product WHO Prequalification and PQS number for Supply of Vaccines, Syringes & Safety Boxes;
- (xiii) Letter of Authorisation from the Original Equipment Manufacturers listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria, for bidders of Lot 7;
- (xiv) Bid Bond/Tender Security for Supply of Vaccine & Syringes only;
- (xv) Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for vehicles
- (xvi) A sworn affidavit:

that none of the Directors has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter; and

disclosing whether or not any officer of relevant committees of the National Primary Health Care Development Agency or Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.

(xvii) Detailed Company's profile with Curriculum Vitae of key Officers/Professional Personnel including photocopies of relevant Professional/Technical Certificates/Qualifications: at least 3 COREN (1 Civil, 1 Mechanical & 1 Electrical), 1 QSRBN, 1 ARCON, 1 CORBON (for Works);

(xviii) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Award, Valuation Certificates, Job Completion Certificates and photographs of the projects. Only jobs that are similar in nature (i.e type of goods supplied, nature of the works or services carried out) shall be considered.

(xix) All documents for submission must be transmitted with a COVERING/FORWARDING letter under the Company/Firm's Letter Head paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, GSM Number, and e-mail address. The Letter Head Paper must bear the Name and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4) COLLECTION OF BID DOCUMENTS

Interested companies are to collect Standard Bidding Documents (SBD) from Procurement Unit of NATIONAL PRIMARY HEALTH CARE DEVELOPMENT AGENCY, ANNEX OFFICE, NO. 2 UKE STREET OFF AHMADU BELLO WAY GARKI, ABUJA upon presentation of receipt of a non-refundable fee of Ten Thousand Naira (N10,000.00) per lot, paid into the National Primary Health Care Development Agency's Remita account in any commercial bank as detailed below.

- Log on to Remita platform via remita.net
- Click on payment for Federal Government of Nigeria and State TSA;
- Click on Federal Government of Nigeria;
- For the name of MDA, Type National Primary Health Care Development Agency, option will appear, select the one with this number: 052100300100;
- GIFMISS Code: 1000088212
- Then under name of services/purpose select Tender Fees;
- Under description, type what you are paying for;

- Payee full name should be the Name of Company, not individual's name.

Bring the print out together with the copies of the Bank Teller with stamp of the Bank on it to the Central Pay Office (CPO) of the Agency's Headquarter at Plot 681/682 Port-Harcourt Crescent, Off Gimbiya Street, Area 11 Garki, Abuja to collect receipt which would be used to obtain bid document at Procurement Unit. Firms interested in Lots 22 & 23 will not pay at this stage until after shortlisting.

(5) SUBMISSION OF EXPRESSION OF INTEREST (LOT NPHCDA/2020/22/1- & NPHCDA/2020/23/1-2)

Interested consultant shall submit one (1) original copy and one (1) photocopy of their Expression of Interest (Eol) document with the Appropriate Project Title and relevant Lot Number, Name of company, address, and valid contact phone number behind the envelop and addressed to; The Executive Director/CEO, National Primary Health Care Development Agency, Plot 681/682 Port-Harcourt crescent, off Gimbiya Street, Area 11, Abuja.

All Eol Documents should be dropped in the tender box provided at the NPHCDA Procurement Unit. Annex Office Complex No. 2 Uke Street, off Ahmadu Bello Way. Garki-Abuja not later than **12:00noon of Monday 23 March. 2020.**

(6) SUBMISSION OF BID DOCUMENTS

Prospective companies are to submit bid for each of the Lot desired, the completed Technical and Financial bids, packaged separately in sealed envelopes and clearly marked as "Technical Bid" and "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope marked with the Appropriate Project Title and relevant Lot Number, Name of company, address, and valid contact phone number behind. All the envelopes must carry the name and phone number of the contractor for ease of identification. The Technical and Financial bid envelopes are to be sealed in the bigger third envelope and addressed to; The Executive Director/CEO, National Primary Health Care Development Agency, Plot 681/682 Port-Harcourt crescent, off Gimbiya Street, Area II, Abuja.

All completed sealed bids should be submitted in the tender box provided at the NPHCDA Procurement Unit, Annex Office Complex N 2, Uke Street, off Ahmadu Bello Way, Garki- Abuja before the closing date for submission on the OPENING DAY before closing hour of **12:00 Noon** should be made at NPHCDA Headquarters, Plot 681/682 Port-Harcourt Crescent off Gimbiya Street Garki Area II, Abuja.

Closing Date and time of submission of documents is **12:00 noon** on the TIME TABLE herein stated. LATE SUBMISSION WILL BE RETURNED UN-OPENED

OPENING TIME TABLE

S/N	LOT NUMBERS	SUBMISSION DEADLINE	EOI/TECHNICAL BID OPENING
1	NPHCDA/2020/22/1- & NPHCDA/2020/23/1-2 (Expression of Interest)	23 March, 2020 at 12noon	23 March, 2020 at 12noon
2	NPHCDA/2020/1 TO NPHCDA/2020/6	22 April, 2020 at 12noon	22 April, 2020 at 12noon
3	NPHCDA/2020/7 TO NPHCDA/2020/21	23 April, 2020 at 12noon	23 April, 2020 at 12noon

Note: Bidders should ensure that they properly complete the Tender submission checklist with the Tender Office in the procurement unit.

(7) OPENING OF EOI DOCUMENTS & TECHNICAL BIDS

The Technical bids will be opened immediately after the deadline for submission in accordance with the TIME TABLE herein stated above at the NPHCDA Headquarter Office, Plot 681/682 Port-Harcourt Crescent off Gimbiya Street Garki Area 11 Abuja, in the presence of Bidders or representatives and NGO's, while the financial bids will be kept un-opened. Please ensure that you signed the bid submission register at the point of submission as NPHCDA will not be held liable for misplaced or wrongly submitted bids.

IMPORTANT INFORMATION

- (1) No company should bid for more than two (2) Lots;
- (2) The standard Bidding Document purchased must be filled and submitted with the company profile. Any criteria stated in the Standard Bidding Document will be considered as part of prequalification criteria. Note that the standard bidding document is according to BPP guidelines;
- (3) The documents should be arranged in the order listed at 3 above and clearly separated by dividers;
- (4) The standard means of communication between the Procurement Unit and all bidders shall be through emails, all bidders are therefore advised to ensure that current email address accompany their bids;
- (5) Companies with poor record of performance at NPHCDA need not apply;
- (6) All CAC, TAX Certificates and PENCOR may be referred to Corporate Affairs Commission, Federal Inland Revenue Service (FIRS), National Pension Commission, Security Agencies and other relevant bodies for **VERIFICATION**;
- (7) NPHCDA is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liability in accordance with Section 28 of the Public Procurement Act 2007;
- (8) Any bidder who fails to comply with the above stated instructions and instructions in the Standard Bidding Documents will automatically be disqualified;
- (9) Goods & Works: Only pre-qualified bidders at the technical evaluation will be contacted at a later date for financial bids opening, while financial bids of un-successful bidders will be returned un-opened;
- (10) Lot 22 & 23: Only shortlisted consultants will be invited at a later date for collection of Request for Proposals;

(11) This notice shall not be construed to be a commitment on the part of the agency to award any form of contract to any respondent nor shall it entitle any organisation to claim any indemnity from the Agency.

SIGNED:

NPHCDA MANAGEMENT